

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

February 23, 2011

The meeting was called to order at 6:06 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Ranita Browning, Director-Fiscal Services

Roll Call Trustee Tony Peña Trustee Sonya Cuellar
Trustee Linda Garcia Trustee Vivian Hansen
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Stella Toibin, Assistant Superintendent-Educational Services
Ranita Browning, Director-Business Services
Kim Cole, Director-Special Education
Patti Cummings, Director- Facilities
Randy Gray, Director-K-12 Curriculum
Rosemary Green, Director-Personnel
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Alternative Education
Chris Stamm, Director, Student Nutrition Services
Deborah Stark, Director-K-12 Curriculum
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West Campus

The Board of Education and Superintendent recessed to Closed Session at 6:07 p.m.

The Board of Education and Superintendent reconvened to Open Session at 6:24 p.m.

Approve Agenda Trustee Anderson moved, Trustee Hansen seconded and the motion
February 23, 2011 carried 5-0 to approve the Regular Meeting agenda of February 23,
1.79 2011.

Regular Meeting Minutes Trustee Garcia moved, Trustee Anderson seconded and the motion
February 9, 2011 carried 3-0 to approve the minutes of the Regular Meeting held on
1.80 February 9, 2011.

REPORTS

Student Board Representatives

Angelica Lopez, Paramount High School, Maria Rivera, Paramount High School-West Campus, Brenda Ibarra, Buena Vista High School and Ruth Sanchez, Adult Education Center, reported on school academic, athletic and extra curricular activities.

Employee Representative Reports

TAP President Deb Meyers reported she continues to visit schools with recent visits to Collins and Los Cerritos Schools. She attended the State of the City Address and indicated it is powerful to see how much the community is involved with supporting students. She wished to thank Stella Toibin for the recent passionate discussions and believes those discussions will bring good choices. It saddens her to see Counselors on the list of possible reductions and continues to prepare Teachers for RIF notices. She added that she knows that tough decisions will need to be made.

CSEA President Cheryl Browning was present but no report was given.

Board Members' Reports

Trustee Anderson reported that she continues with visitations to schools and recently visited Paramount Park School and stepped into Music, Art, Elective and P.E. classes. She attended the PHS-West Day of the Scholars luncheon. Ms. Anderson also attended the State of the City Address.

Trustee Cuellar had no report.

Trustee Hansen reported that she attended the State of the City Address and commented that Dr. Verdugo had presented a great State of the District presentation.

Trustee Garcia reported she also attended the State of the City Address and commented that Dr. Verdugo had presented a great State of the District presentation.

Trustee Peña reported he attended the State of the City Address and commented that Dr. Verdugo had presented a great State of the District presentation.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended and presented at the State of the City Address sponsored by the Paramount Chamber of Commerce.
- He reported that the District had hosted a visit by Glendale Unified School District that consisted of 14 member of their District. Glendale Unified visited to learn more about our RTI program.
- Superintendent Verdugo attended the funeral services for Mr. Gene French, long time Paramount resident, activist, former Board member and District's Independent Citizens Bond Oversight Committee member

Student Recognition – PHS/CSULA Honor Band

Mr. Angel Carmona, PHS-Band Director, shared that the CSULA first chair honor band is an honor group that allows directors to send in the top musicians of their school in hopes of making the honor group. The students arrive at CSULA and are divided by instrument and are taken to have a sectional to learn passages from songs and audition for spot placement within the section. Mr. Carmona nominated five students, Gilbert Garcia, Donnell Jones, Elvia Quintero, Jose Santos, and Annalae Taitano.

On the first night they were given music, auditioned, and had a full rehearsal by the end of the night. On the second day, after the students had been selected, they had a full day of intense practice, sectionals, and full ensemble rehearsal with members of the CSULA Wind Ensemble. On the last day the students arrived in the morning to have sectionals with the CSULA members, have a few runs through the music and then it was time for their main performance.

Thirty three different high schools made up the honor group this year. This year was Paramount High School's first year participating in the honor program. Mr. Carmona added that one organizer approached him and asked him to make sure that next year, he nominate more PHS students.

English Learner Report

Dr. Debbie Stark, Director-Technology/Secondary Education reported that the purpose of the presentation is to provide the Board of Education with an overview of the English Learner student population in Paramount, a review of current reclassification rates, progress in English proficiency and academic progress in math and language arts (Title III Accountability Measures) and to summarize progress and next steps.

Dr. Randy Gray, Director-Curriculum Instruction/Projects reported that in the Annual Measurable Achievement Outcome (AMAO) 1, it measures the increase in the percentage of students making progress in English by increasing one level on the California English Language Development Test. The federal target for the 2010-11 was 54.6%. 53.6% of PUSD students met this goal, falling short of the target. The majority of students at the Beginning, Early Intermediate and Advanced levels made growth. Students at the Intermediate level made less growth. AMAO 2 measures increase percentage of students who reach the level of Proficient in English on CELDT. There are different targets for students based on the length of time they have been enrolled in U.S. schools. The Federal target was 18.7% for students enrolled less than 5 years; 26.9% of PUSD students met this goal. The Federal target was 43.2% for students enrolled 5 years or more; 44.2% of PUSD students met this goal. AMAO 3 measures the increase percentage of students who score Proficient in Language Arts and Math on the California Standards Test. The federal target for English Learners was 56% for Language Arts and 56.4% for mathematics. 35.7% of PHS students met this goal for Language Arts

and 50.8% met it for mathematics.

AMAO target increase each year by approximately 2% requiring that more and more English Learners increase or reach proficiency. The majority of students are making progress in learning English. Students at the Intermediate level have made less progress. These results support the District's focus on using resources to improve academic programs that address the needs of English Learners. PUSD is currently in year 3 Title III Program Improvement. A Title II LEA Plan Addendum is being implemented daily and monitored quarterly.

Next steps at the K-12 level are to work with schools to identify needs of students at the Intermediate level as well as strategies that are effective in moving students up. At the K-5 level, we will link the Cycle of Inquiry for Language Arts to ELD instruction and monitoring student progress. At the 6-12 level, we will implement new ELD textbooks, pacing guides and benchmark assessments in grades 6-12 in 2011-12. We will provide professional development for middle and high school teachers on new materials and instructional strategies that address EL students. The District will also revise course sequence for high school ELD to help students transition to core Language Arts classes.

Budget Update:

Assistant Superintendent-Business Services, Dr. Michael Conroy reported that as the State's Budget continues to be reduced, the District must prepare our 2nd Interim Budget Report and must meet LACOE requirements which include:

- ✓ Reduce year-to-year deficit spending trends
- ✓ Maintain and adequate 3% General Fund Reserve
- ✓ Maintain a balanced budget; provide adequate reserves in Multi Year Projection years.

We must also meet Board reduction objectives for a Balanced Budget in Multi Year Projection years by maximizing reductions for a budget solution.

The estimated amount of deficit financing in the multi-year projections has significantly increased as a result of the Governor's Budget proposal. The Governor's Proposed Budget significantly impacts the District's ability to balance the budget in 2012-13, even with proposed budget reductions. Possible certificated reductions being looked at for 2011-12 include to release all temporary teachers, increase class size in K-3 to 30:1, eliminate the K-5 Counseling program and tighten the Master Schedule staffing district wide. For 2012-13, possible reductions include: further reductions in certificated programs. Possible classified reductions being looked at for 2011-12 include, reduce use of extra hours by 50%, reduce use of substitutes by 50%, and reduce school office staffing. For the 2012-13, reduce additional programs.

There are other budgetary solutions for 2011-12 include

- Early Retirement savings

- Apply a one-time credit to Workers Comp
- Reduce District Office allocations by 25%
- Eliminate General Fund funded field trips
- Use General Fund Reserves

Other budgetary solutions for 2012-13 include:

- Reduce Vernon Security by 25%
- Use General Fund Reserves

Based on the best information known today, the Paramount Unified School District's Board of Education must approve significant budget reductions to programs, services, and staffing for the Second Interim Budget in order to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Even with budget reductions, the District will have a Qualified Certification at 2nd Interim and will not be able to meet its MYP financial projections as of July 1st budget adoption.

The District's next steps include:

- Plan for the worst
 - No extension of temporary taxes
 - Approve a Qualified Budget Certification at 2nd Interim
 - Issue RIF notices
- Hope for the best
 - Extension of temporary taxes (less cuts to education)
 - Readjust budget in the summer
 - Rescind RIF notices in summer
- Continue Negotiations
 - CSEA & TAP

**BOARD MEETING
CALENDAR**

There were no changes in the Board meeting calendar.

HEARING SECTION

There were no speakers for the Hearing Section.

CONSENT ITEMS

0.81

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
10-12
2.81

Accept Personnel Report 10-12, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.81

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-County Study Trips
3.81

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
10-12
4.81

Approve Purchase Order Report 10-12 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
January 2011
4.81

Approve warrants for all funds through January with a total of \$10,273,650.50.

Donations
4.81

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

General Services

Selection of Representatives,
California School Boards
Association Delegate
Assembly-Region 24
1.82

Trustee Anderson moved, Trustee Hansen seconded and the motions carried 5-0 to select up to six (6) candidates to serve as representatives to the California School Boards Association Delegate Assembly-Region 24.

Resolution 10-28
Revenue Extension Measure
1.83

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to adopt Resolution 10-28 establishing Paramount Unified School District's support in placing a Revenue Extension Measure on the June 2011 ballot.

Human Resources

Resolution 10-27 –
Commission on Teacher
Credentialing (CTC)
Agreement for BTSA
(Beginning Teacher Support
and Assessment
Accreditation Site Visit
Review
2.84

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 5-0 to adopt Resolution 10-27 authorizing Paramount Unified School District to enter into an agreement with the CTC for the BTSA Accreditation Site Visit Review from March 8 through March 11, 2011.

Educational Services

Extended Day High School
Program, Second Semester,
2010-11
3.85

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve and reauthorize the Extended Day High School Program for the spring semester, including the hourly employment of teachers and support staff and purchase of supplies and materials.

<p>Special Education Waiver of California High School Exit Exam Requirement for Graduation 3.86</p>	<p>Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Special Education Waiver of the California High School Exit Exam requirement for graduation as submitted for the identified student..</p>
<p>Nonpublic School Placements for Special Education Students 3.87</p>	<p>Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2010-11 school year.</p>
<p>Revised Board Policy 5125.1 – <u>Release of Directory Information</u> 3.88</p>	<p>Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept for second reading and adopt the proposed revised Board Policy 5125.1 – <u>Release of Directory Information</u> which was revised in order to comply with State and Federal requirements.</p>
<p>Community Service Graduation Requirement 3.89</p>	<p>Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Community Service Graduation Requirement to begin with the class of 2014-15.</p>

Business Services

<p>Budget Adjustments as of January 31, 2011 4.90</p>	<p>Trustee Hansen moved, Trustee Garcia seconded and the motion carried 5-0 to approve the 2010-11 Budget Adjustments for the General Funds, Unrestricted and Restricted, Capital Facilities Fund, School Facilities Fund, Special Reserve for Capital Outlay Fund, and Self-Insurance Funds.</p>
<p>Resolution 10-29, Public Agency Retirement Service Supplemental Retirement Plan 4.91</p>	<p>Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to adopt Resolution 10-29 to provide a supplementary retirement plan and authorize the superintendent or designee to execute all necessary documents.</p>
<p>Claim Rejection 4.92</p>	<p>Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to reject claim number 2010:006 submitted by an individual and remand to the District's insurance carrier for adjudication.</p>
<p>Notice of Completion – E-Rate Funded Network Cabling Projects at PHS-West and Paramount Park Schools 4.93</p>	<p>Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the network cabling work at PHS-West and Paramount Park School and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.</p>
<p>Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building 4.95</p>	<p>Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to accept the change order with a no cost impact to the guaranteed maximum price of \$15,532,745.00 and authorize the superintendent or designee to review and execute all necessary documents for payments.</p>

Agreement with Keygent
Advisors for a Health and
Welfare Benefit Eligibility
Review
4.96

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the agreement with Keygent Advisors to conduct a health and welfare benefit eligibility review and authorize the superintendent or designee to execute all necessary documents.

CONFERENCE ITEMS

Revised Board Policy 5131.7
– Weapons and Dangerous
Instruments

The Board accepted for first reading proposed new Board Policy 5131.7 – Weapons and Dangerous Instruments, which reflects changes in Federal and State requirements.

New Board Policy 5148.3 –
Preschool/Early Childhood
Education

The Board accepted for first reading proposed new Board Policy 5148.3 – Preschool/Early Childhood Education, which supports the new Education Code requirements.

Revised Board Policy 6143 –
Courses of Study

The Board accepted for first reading proposed new Board Policy 6143 – Courses of Study, which reflects current State requirements.

INFORMATION ITEMS

Educational Services

New Administrative
Regulation 5148 – Child Care
and Development

Submitted for the Board's information is New Administrative Regulation 5148 – Child Care and Development, which was developed to align with recent changes in Education Code.

New Administrative
Regulation 5020 – Parents
Rights and Responsibilities

Submitted for the Board's information is New Administrative Regulation 5020 – Parents Rights and Responsibilities, which was developed to align with recent changes in Education Code.

Revised Administrative
Regulation 5123 –
Promotion/Acceleration/Reten
tion

Submitted for the Board's information is revised Administrative Regulation 5123-Promotion/Acceleration/Retention, which was developed to align with recent changes in Education Code.

Business Services

Monthly Financial Statements
through January 2011

Staff presented in J-200 format a Financial Statement for each fund for the months July to January 2011.

Monthly Financial Statement
January 2011 – Special
Education Fund

Staff presented in J-200 format a Financial Statement for the Special Education Fund for the months July to January 2011.

Monthly Financial Statements
through January 2011 –
Self-Insurance Fund – Health
and Welfare

Staff presented in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to January 2011.

Average Daily Attendance
Summary Report Through
December 10, 2010 and the
Fourth Monthly School
Enrollment Report

Staff presented the monthly school attendance reports for 2010-11.

Independent Citizens' Bond
Oversight Committee Annual
Audit Report

Staff provided an update on the annual audit of the Measure AA Bond projects.

Measure AA – Update on
Professional Consultants and
Timelines

Staff presented an update of the current consultants and timelines for the implementation of the Facilities Master Plan.

Revised Schedule of Fees
2010-11 – Use of Facilities

Staff will provide a revised Schedule of Fees 2010-11 - Use of Facilities.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be March 9, 2011, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:52 p.m. to discuss public, conference with labor negotiator and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:46 p.m. President Peña reported that the Board had discussed conference with labor negotiator and governance team items.

No action was taken in Closed Session:

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on February 23, 2011, at 8:47 p.m. in memory of former Board member Gene French and teacher Jeanne Armstrong.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk